

EMERGENCY

GRANT FUNDING PROGRAM

#34 — 22374 Lougheed Hwy. Maple Ridge, BC V2X 2T5
Email: executivedirector@downtownmapleridge.ca Phone: 604-467-2420



**DOWNTOWN
MAPLE RIDGE**
Business Improvement Association



Maple Ridge

EMERGENCY GRANT FUNDS PROGRAM INFORMATION & APPLICATION

INTENDED FOR COMMERCIAL PROPERTIES LOCATED WITHIN THE DOWNTOWN MAPLE RIDGE
BUSINESS IMPROVEMENT ASSOCIATION (DMRBIA) CATCHMENT AREA

EMERGENCY PROGRAM PURPOSE AND GOAL

This program will not require an CPTED assessment to qualify but will require a RCMP file # to accompany the application for emergency funding. This funding is available for commercial properties that have sustained damage due to criminal activity and is not part of the crime deterrent LOCTED program.

In a lot of cases insurance deductibles can be more costly than the repairs needed, or insurance does not cover the cost of repair at all. In this case, emergency grant funds can be applied for to assist you in accessing funding to get the repairs done in a timely manner.

To be eligible a property owner/business must:

- Be licensed and located in the Downtown Maple Ridge Business Improvement Area;
- Be a member in good standing with the City of Maple Ridge and the DMRBIA;
- Have reported the commercial property crime and/or vandalism to the RCMP and received a file # (online reporting is available) <https://ocre-sielc.rcmp-grc.gc.ca/ridgemeadows/en>;
- Not have received an alternative grant, rebate or insurance coverage for the repairs;
- Provide photos, police report and proof of repairs and receipts;
- Apply for funding within one month of reported crime. (exceptions may apply)

Note: Both property and business owner are eligible to apply for the emergency funding for the subject property once every 2 years as long as the improvements are paid for by the applicant.

GRANT AMOUNTS

This program can provide grants of up to 50% of the cost of emergency repairs, up to a maximum of \$1,000 on instances of commercial property crime and vandalism

GRANT APPLICATION, APPROVAL AND REIMBURSEMENT PROCESS

1. Contact the DMRBIA to determine if your building is in the DMRBIA area;
2. Fill out the application form and provide before pictures along with RCMP file #;
3. Applicant will be advised in writing if the Application has been approved;
4. Repairs can start immediately upon approval (unless repairs have been completed immediately due to security issues);
5. The applicant must provide the following to the DMRBIA for reimbursement:
 - a. Proof of work completion before and after pictures
 - b. Copies of all invoices pertaining to project and proof of payment.
6. Where required improvements must have met all CMR requirements including zoning, building and safety codes.
6. Applicant is issued a cheque or e-transfer according to the terms of the application approval, to the maximum of 50% of the actual improvement costs (excluding taxes) and max. \$1,000

* Submitting an application does not guarantee a grant or a specific grant amount

EMERGENCY

2025 GRANT FUNDING PROGRAM APPLICATION

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This program provides grants of up to 50% of the cost of emergency repair up to \$1000.00 on instances of commercial property crime and vandalism.

To be eligible a business must:

- Be a licensed commercial property and located in the Downtown Maple Ridge Business Improvement Area
- Be a member in good standing with the City of Maple Ridge and the DMRBIA
- Have reported the commercial property crime and/or vandalism to the RCMP and received a file # (online reporting is available) <https://ocre-sielc.rcmp-grc.gc.ca/ridgemeadows/en>
- Not have received an alternative grant, rebate or insurance coverage for the repairs
- Provide photos, police report and proof of repairs and receipts
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Note: Both property and business owner are eligible to apply for the emergency funding for the subject property once every 2 years as long as the improvements are paid for by the applicant.

Date: _____	Applicant is the: ☐ Property Owner ☐ Business Owner
Name: _____	Phone: _____ Email: _____
Address: _____	Police File# _____
City: _____ P.C. _____	Date of incident: _____

Property address: _____

Current Business Use : ☐ Retail ☐ Food Service ☐ Office ☐ Personal Service ☐ Other

PLEASE ATTACH THE FOLLOWING ITEMS

☐ Pictures of damage

☐ Proof of repairs and receipts

☐ RCMP report

Eligible expenses

Costs of repairing or replacing vandalized property not covered by insurance, including:

- Windows and doors
- Locks
- Graffiti removal
- Lighting
- Other Exterior damage to the property (provide details)

\$ _____
grant amount requested

Signature Of Author

I agree that I have reviewed and understand the Local and Emergency Funds agreement as written

Grants are awarded based on available funds and not guaranteed

☐ Reviewed ☐ Approved ☐ Not Approved

\$ _____
grant amount approved