

LOCTED

GRANT FUNDING PROGRAM

#34 — 22374 Lougheed Hwy. Maple Ridge, BC V2X 2T5
Email: executivedirector@downtownmapleridge.ca Phone: 604-467-2420



**DOWNTOWN
MAPLE RIDGE**
Business Improvement Association

Maple Ridge

LOCK OUT CRIME THROUGH ENVIRONMENTAL DESIGN PROGRAM INFORMATION & APPLICATION

INTENDED FOR COMMERCIAL PROPERTIES LOCATED WITHIN THE DOWNTOWN MAPLE RIDGE
BUSINESS IMPROVEMENT ASSOCIATION (DMRBIA) CATCHMENT AREA

LOCTED PROGRAM PURPOSE AND GOAL

This program provides free access to a CPTED assessment (Crime Prevention Through Environmental Design) of a DMRBIA business location and its surroundings by CPTED-trained personnel. Depending on the outcome, grant funding to property and/or business owner may be available to assist with recommended modifications. The goal of this program is to encourage DMRBIA members to invest in the Safety and Security recommendations that when properly applied, can deter crime and help make people feel safe within our downtown MR area.

To be eligible a property owner/business must:

- Be a licensed commercial property/Business and located in the Downtown Maple Ridge Business Improvement Area
- Be a member in good standing with the City of Maple Ridge and the DMRBIA
- Have requested and will complete a CPTED assessment and have not already started or completed the project improvements
- Have not received a LOCTED grant in the last 10 years

Note: Both property and business owner are eligible to apply for the LOCTED funding for the subject property once every 10 years as long as the improvements are paid for by the applicant.

GRANT AMOUNTS

This program can provide grants of up to 50% of the actual cost of eligible improvements, up to a maximum of \$5,000 per building (excluding taxes).

GRANT APPLICATION, APPROVAL AND REIMBURSEMENT PROCESS

- 1) Contact the DMRBIA to determine if your building is in the DMRBIA area;
 - 2) Schedule CPTED assessment for your building;
 - 3) Submit a completed Application to the DMRBIA, including "before" pictures;
 - 4) Applicant will be advised in writing if the Application has been approved;
 - 5) If approved, a Performance Agreement is entered into between the successful applicant and the DMRBIA;
 - 6) Project construction can start immediately following the completion of the Performance Agreement;
 - 7) The applicant must provide the following to the DMRBIA for reimbursement:
 - a) Proof of work completion before and after pictures;
 - b) Copies of all invoices pertaining to project and proof of payment;
 - c) Where required improvements must have met all CMR requirements including zoning, building and safety codes.
 - 8) Applicant is issued a cheque or e-transfer according to the terms of the Performance Agreement, to the maximum of 50% of the actual improvement costs (excluding taxes) and max. \$5,000.
- * Submitting an Application does not guarantee a grant or a specific grant amount.

Please call the office with any questions at 604-467-2420, we would be delighted to inform you of the possibilities and opportunities available. Be sure to apply before the April 1st, 2025 deadline.

Visit our website at downtownmapleridge.ca (Programs / Safety & Security) for more information. Guide and application form are available for download.

LOCTED

2025 GRANT FUNDING PROGRAM APPLICATION

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This program provides grants of up to 50% of the cost of eligible improvements up to a maximum of \$5000.00 per building. Application deadline is April 1st, 2025. Applications will be considered after this date if grant funds are still available.

To be eligible a business must:

- Be a licensed commercial property and located in the Downtown Maple Ridge Business Improvement Area
- Be a member in good standing with the City of Maple Ridge and the DMRBIA
- Have completed a CPTED assessment and have not already started or completed the project improvements
- Have not received a LOCTED grant in the last 10 years

Note: Both property and business owner are eligible to apply for the LOCTED funding for the subject property once every 10 years as long as the improvements are paid for by the applicant.

Date: _____	Applicant is the: ☐ Property Owner ☐ Business Owner
Name: _____	Phone: _____ Email: _____
Address: _____	Legal Description: _____
City: _____ P.C. _____	CPTED assessment Date: _____

Property address: _____

Current Business Use : ☐ Retail ☐ Food Service ☐ Office ☐ Personal Service ☐ Other

PLEASE ATTACH THE FOLLOWING ITEMS

- | | | | | |
|---|---|--|---|--|
| ☐ Copy of Property Title | ☐ Project Description with sketch/rendering of proposed improvements | ☐ Photos of existing building | ☐ Copy of CPTED assessment | ☐ Two Contract Quotes with materials and projected start and end date |
|---|---|--|---|--|

\$ _____

Total Cost of Improvements

\$ _____

grant amount requested

Signature Of Applicant

I agree that I have reviewed and understand the Locted Grant Fund Agreement as written

Grants are awarded based on available funds and not guaranteed

Once approved the applicant will be required to sign a performance agreement as noted in the LOCTED program details

☐ Reviewed ☐ Approved ☐ Not Approved

\$ _____
grant amount approved